

Media-Upper Providence Free Library - Board of Trustees Meeting Minutes
7:15pm PM, Monday, June 4, 2018 – MUPFL Board Room

Mission: Providing informational, educational, recreational and cultural resources to meet the needs of Media and Upper Providence residents and the greater community.

1. Opening of Meeting
 - a. Present – Trustees: Karen Ashbach, Lin Axaemy Floyd, Preeti Gupta, Michael Pahides, Betsy Race, Kelly Schaffer; Director: Sandra Samuel; Advisory: William Campi
 - b. Absent – Trustees: Larry Chrzan, Marie Sciocchetti, Sharon Vandegrift; Liaisons: Beth Glassman, Peter Williamson
 - c. Call to Order: The meeting was called to order at 7:26 PM.
 - d. Guests: None
2. Consent Agenda
 - a. Approval of Minutes: Kelly made a motion to approve the April 2018 minutes, seconded by Preeti. The motion passed unanimously. **(Motion #1)**
 - b. President’s report: No report.
 - c. Library Director's Report: Sandra provided the Director's report in advance.
 - d. Treasurer's Report: No report.
3. Committee Reports
 - a. Marketing/PR: Preeti and Kelly provided a report in advance of the meeting. Additional discussion included: offering volunteer support for Media 5 Mile, and a suggestion to re-evaluate the committee structure of the board.
 - b. Board and Staff: No report.
 - c. Building: Betsy provided a report in advance of the meeting.
 - d. Fundraising: Sharon provided a report in advance.
 - e. Finance: No report.
4. Other Reports and Announcements - None
5. DCL Reports
 - a. There was no DCL meeting in May.
6. Liaison Reports
 - a. Archives: No update.
 - b. School Board: No update.
7. Old Business - None
8. New Business
 - a. Election of Trustees: Lin made a motion to re-elect Preeti Gupta to the MUPFL Board of Trustees for a 3-year term, seconded by Betsy. The motion was approved unanimously. **(Motion #2)** It was also acknowledged that William Campi was appointed to the MUPFL Board of Trustees by Upper Providence Township.
 - b. Election of Board Officers: Board officers were elected. Lin made a motion to elect Larry Chrzan to serve as Board President, Lin Axaemy Floyd to serve as Vice President, Kelly Schaffer to serve as Secretary, and William Campi to serve as Treasurer, seconded by Betsy. The motion was approved unanimously. **(Motion #4)**

- c. Motion to Change Signers on Bank Accounts: A motion was made by Lin to remove Marie Sciocchetti as an authorized signer on library bank accounts and to add the Board President, Board Treasurer, and Library Director as authorized signers for the bank accounts. The motion was approved unanimously. **(Motion #5)**
- d. 2017 Financial Statement: It was reported that there is an inconsistency in the 2017 Financial Statements in how depreciation was reported. The issue is being resolved.

9. Public Discussion – None

10. Adjournment

- a. Sharon made a motion to adjourn, seconded by Preeti. The motion was approved unanimously. **(Motion #6)**
- b. The meeting adjourned at 8:00 PM.

Submitted by Kelly Schaffer, Secretary